

SCA Business Name _____

Mail-in Checklist

The following forms must be submitted (mail or email) by April 30, 2026

- Signature form (this form) The pdf file for this form is located in your merchant account.) Please remember to sign the Merchant contract before submitting.

Merchant Space Grid (see pdf file in your merchant account) proposing layout of merchant space and selling area.

The following forms may be submitted prior to Pennsic, or when you check in at the Merchant Office:

- Copy of SCA membership current through August 2026 (see Rules/Reg pdf file)
- 3rd party COI showing Proof of general liability insurance
- Proof of PA Sales Tax License

This application is not valid until the following document is signed by the Merchant whose name appears on line two of page one. Please make sure you understand this document thoroughly before signing it and do not sign it before reading all the Merchant information and Merchant Rules.

I, the Merchant, for myself and my agents, employees, and affiliates, have read and understood the accompanying information and regulations and agree to abide by all the rules established by the Commonwealth of Pennsylvania, the Society for Creative Anachronism (Pensic War 53), Cooper Lake Farms Inc. (Cooper's Lake), and the Organizing Staff at Pensic War 53.

I acknowledge that I am an Independent operator and neither I nor agents, employees, or affiliates have any authority to contract or incur liability for, or obligation on behalf of Pensic War 53, Cooper's Lake or any of their agents, and will indemnify the above entities against any and all claims, cost, expenses or attorney's fees incurred by Cooper's Lake or Pensic War 53 due to my activities.

I agree that if anyone using the contracted Merchant space fails to comply with these rules or any portion of this agreement, Cooper's Lake may take immediate steps which in their sole judgment may be necessary to protect Pensic War 53 interests, Cooper's Lake interests, including, but not limited to, closing of the contracted merchant site, removal of selling materials, removal of Merchant and halting Merchant's activities at Cooper's Lake, without refund of any fees to the merchant.

I acknowledge that Cooper's Lake is a private property with the right to limit hours, locations, merchandise and operation of any and all business on premises.

I ship parcels to Cooper's Lake at my own risk. Neither Cooper's Lake nor Pensic War 53 is responsible for any items delivered to the site.

I will be in full operation by Saturday August 1, 2026. I will cease sales by 5:00 PM Friday, August 7, 2026 and will, by 12:00 PM Sunday August 9, 2026 remove all equipment, supplies, merchandise and trash from the contracted space. It is my responsibility to secure all of my personal property and inventory. I assume responsibility for any hauling charges or other expenses incurred for disposal and/or cleanup of the contracted Merchant site. This agreement terminates at 12:00 PM Sunday August 9, 2026 and is not renewable.

I swear the information provided on this application to be true to the best of my knowledge.

Legal Signature _____ Date _____

Print Name _____

Sign in ink